



28TH FEBRUARY - 1ST MARCH, 2025

JIO WORLD CONVENTION CENTRE BKC, MUMBAI

EXHIBITOR MANUAL



WELCOME LETTER

On behalf of the entire organizing team of the INDIAN AEROSOLS EXPO 2025 (IAE2025), we are thrilled to extend a heartfelt welcome to you as an exhibition partner for this highly anticipated event. Set to take place from 28th February to 1st March 2025 at the state-of-the-art Jio World Convention Center, Mumbai, this Expo promises to be a milestone in the aerosol industry.

As a valued partner, your participation is key to the success of IAE2025. The Expo will serve as a dynamic platform for sharing cutting-edge innovations, discovering new business opportunities, and forging meaningful connections within the aerosol sector. We are confident that your involvement will not only showcase your company's leadership in the industry but also provide you with a unique opportunity to interact with industry peers, stakeholders, and potential clients from around the globe.

Our mission is to create an event that provides exceptional value to all participants, offering a blend of networking, knowledge exchange, and business development. Together, we can ensure that IAE2025 becomes a landmark occasion that drives growth and progress for the aerosol industry in India and beyond.

We understand the importance of seamless coordination, and our dedicated team is here to support you at every step—from booth setup to event logistics. We encourage you to take full advantage of the exhibition space, promotional opportunities, and networking events designed to maximize your experience.

Thank you for being a vital part of IAE2025. We look forward to welcoming you to Mumbai and to a successful, impactful exhibition.

With best regards,
The Organizing Team
INDIAN AEROSOLS EXPO 2025 (IAE2025)



VENUE

JIO WORLD CONVENTION CENTRE, MUMBAI, INDIA



Where Events Come To Life!

With an area totalling 1,03,012 sq. m., Jio World Convention Centre is India's foremost venue for best-in-class exhibitions, conventions, meetings and social events. Our highly flexible and dynamic venues are equipped to simultaneously host physical, virtual and hybrid events.

Mumbai is a major city with excellent connectivity both domestically and internationally. Here are the various ways you can travel to Mumbai:

By Air

- **Chhatrapati Shivaji Maharaj International Airport (BOM)** is the main airport in Mumbai, which has both domestic and international terminals.
- **International Flights:** Mumbai is well connected to major global cities such as London, New York, Dubai, Singapore, and more.
- **Domestic Flights:** Mumbai has daily flights to/from all major cities in India like Delhi, Bangalore, Kolkata, and Chennai.
- **Airport to City:** The airport is about 20-30 minutes from central areas like Bandra and about 45-60 minutes from South Mumbai (Colaba).
- You can use taxis, app-based cabs (Uber/Ola), or the **Mumbai Airport Metro** (expected to expand soon).

By Train

- **Chhatrapati Shivaji Maharaj Terminus (CSMT):** For long-distance and suburban trains, especially from central and eastern India.
- **Mumbai Central:** Another major station for western India connections.
- **Bandra Terminus:** For northern and western train routes.
- **Lokmanya Tilak Terminus (LTT):** Handles long-distance trains from various parts of India.
- **Train Options:** You can choose between different types of trains such as Rajdhani Express (high-speed), Shatabdi Express, or sleeper trains.

By Bus

- **Intercity Buses:** Mumbai is connected to neighboring states like Gujarat, Goa, and Karnataka through long-distance buses.
- **State Transport Buses:** Maharashtra State Road Transport Corporation (MSRTC) runs buses to Mumbai from major towns and cities.
- **Private Operators:** You can also opt for private bus services (luxury buses, Volvos) which run regularly between cities like Pune, Nashik, Surat, and Ahmedabad.
- Major bus terminals are located in **Dadar, Bandra, and Mumbai Central.**

By Car

- **Driving to Mumbai** is also an option, especially from nearby cities:
- **Pune:** About 3-4 hours via the Mumbai-Pune Expressway.
- **Goa:** Approximately 10-12 hours by road.
- **Ahmedabad:** About 8-9 hours via the NH48 highway.
- **Toll Roads:** Be prepared for toll fees, especially on expressways.



EXHIBITION LAYOUT

PAVILION - 3

CAFETERIA

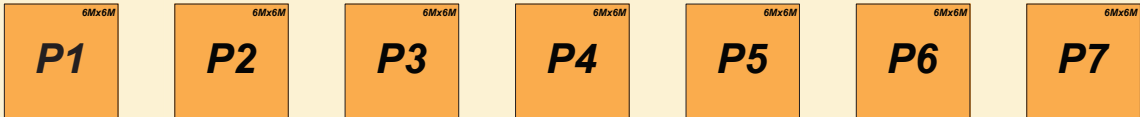
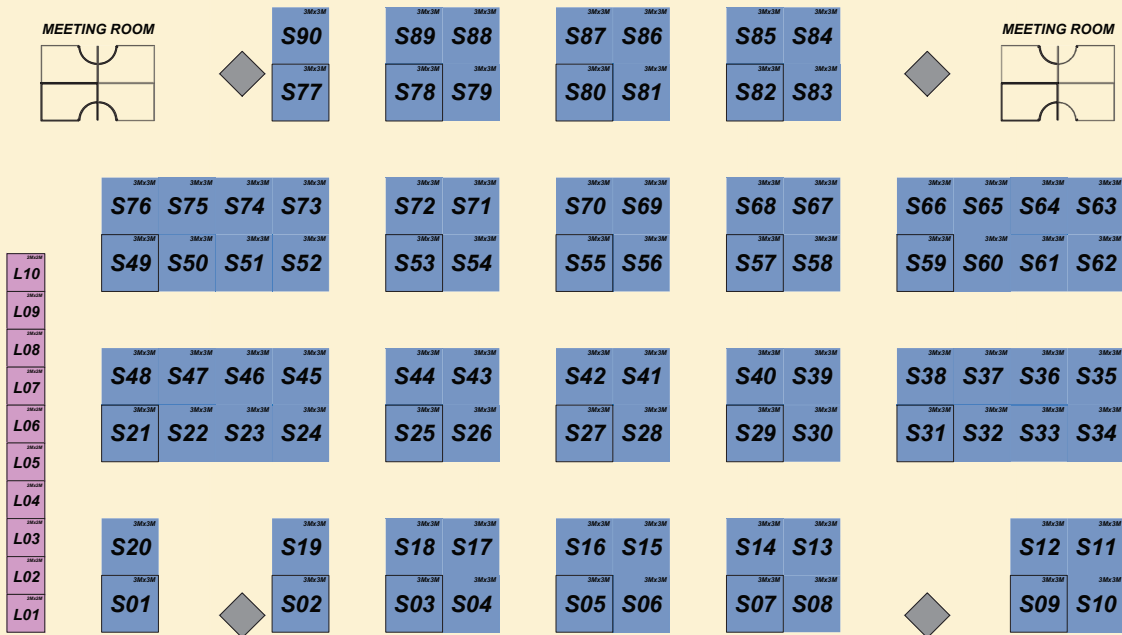
LOUNGE

STAGE

84 SEATING

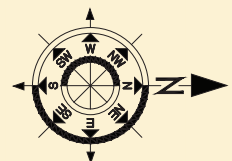
MEETING ROOM

MEETING ROOM



ENTRY/EXIT

- ZONE - 01**
(raw space)
- ZONE - 02**
(raw space or shell scheme)
- ZONE - 03**
(shell scheme)



SOME IMPORTANT INFORMATION FOR EXHIBITORS & CONTRACTORS

- ▶ It is mandatory for Exhibitors to make 100% Payment to get an NOC from Organizing committee before move in.
- ▶ It is mandatory for exhibitors to get their designs approved by the Official Agency. (Medivision Infomedia Pvt Ltd)
- ▶ It is mandatory for the Exhibitor contractors to follow the buildup time schedule (Refer event schedule)

Exhibition Booths

- ▶ Height limit of the booths needs to be strictly followed as mentioned below

Raw space (zone 1)	12ft (Ground to Fascia)
Raw space/shell scheme (Zone 2)	8ft back wall & 10ft Fascia (Ground to Fascia)
Shell scheme (Zone 3)	8ft

* Standard Hight of Scheme (Refer page Shell Scheme Perspective)

Any stall construction above the permissible height will strictly not be allowed and will be rectified by Official Agency.(Medivision Infomedia Pvt Ltd) of APC as they find correct.

ALL EXHIBITORS MUST HAVE

Raw Space Exhibitors should submit a copy of Stall design for Approval to be Approved by Official Agency. (Medivision Infomedia Pvt Ltd) team before 15th February 2025 on below email address's:

- ▶ **Priyanka Kanakia - +91 99206 15490 - traderelations@iae2025.in**
- ▶ **Husaina Petiwala - +91 98338 73739 - husaina.petiwala@medivisionevents.com**

Submit Following Forms (to be filed and submitted by all Exhibitors who have opted for prefabricated Shell Scheme Booth or Raw Space)

- ▶ **Form 1** - Raw space/ Shell Scheme stall
- ▶ **Form 2** - Shell Scheme Fascia Form
- ▶ **Form 3** - Additional Furniture Form
- ▶ **Form 4** - Electricity Order Form
- ▶ **Form 5** - Audio-Visual Requirements Form
- ▶ **Form 6** - Undertaking (mandatory)

GENERAL INFORMATION

- ▶ **Event:** Indian Aerosol Expo 2025, IAE2025
- ▶ **Dates:** 28th February & 1st MARCH 2025
- ▶ **Venue:** Jio World Convention Centre Mumbai
- ▶ **Accounts:** All payments for participation must be made as per the Rules and Regulations of the partnership form (your stall booking form)
- ▶ **Exhibitor Entry:** Exhibitor and labor will be given entry from gate No. 23 on the day of set up (27th Feb 2025) and dismantle (1st March) (no labor will be allowed entry from the main entrance at any point of time including exhibition days)
- ▶ **Admission to Exhibition :** The Exhibition is open to relevant visitors by free registration.
- ▶ **Badges:** Exhibitors will be provided specific number of complimentary Exhibitor badges by the Organisers.
- ▶ **Official Contractors:** Official Agency (Medivision) have been appointed by APC for the convenience of Exhibitors. However Exhibitors should note, that the APC will not be responsible for any act of omission or commission by the Exhibitor contractors and they may impose such conditions on the Exhibitor contractors as deemed fit.
- ▶ **Hiring of Equipment/ Services:** All equipment hired by the Exhibitors from the official Agency. (Medivision Infomedia Pvt Ltd) of the organisers must be returned on the last day of the exhibition immediately upon conclusion of exhibition hours. Any damage/defect in the hired equipment must be recorded in writing at the time 1st March 2025 of taking custody of such equipment. In the absence of such records, the Exhibitor will be liable to compensate for such damages.
- ▶ **Tariff On-Site Handling:** Jio's Official freight forwarders will provide transport arrangements & site logistics at the exhibition area including delivery of consignment to the Exhibitor's stalls. The Official Freight Forwarders will enquire with Exhibitor's before the event for their freight forwarding, customs clearance, transportation, site logistics and material storage requirements. For tariffs and other details, please contact the Jio's official freight forwarders. (R.E.Rogers refer to official contractors)
- ▶ **Exhibition Stall Designing Contractors:** Exhibitors are free to appoint their own Exhibition stall construction contractor but should ensure that their contractor complies with the rules & regulations of the exhibition. listed in this manual
- ▶ **Movement of Exhibits:** APC/Medivision will not take custody of any consignment sent by Exhibitors to the site. Exhibitors have to ensure that their agent or staff members are present when their consignments are delivered at site.
- ▶ **Note:** All exhibitors are specifically informed that no consignment or package will be allowed into the exhibition hall during exhibition hours.
- ▶ **Security:** Arrangements will be made for providing round-the-clock security. However, the APC/Medivision are not responsible for any theft, pilferage, loss or damage of any material, goods or properties belonging to individual exhibitors at any time before, during or after the exhibition for any reason or cause whatsoever.
- ▶ **Fire Regulations:** Storage of any inflammable material in the exhibition complex is strictly prohibited.
- ▶ **On-Site Handling:** A Jio approved site handling contractor with equipment and labor will be available on-site. Tariff Card certified by the Medivision will be on display. Payment should be settled directly with the contractors for hire of equipment and labor.

GENERAL INFORMATION

- ▶ **Insurance:** Insurance of Exhibits and Exhibitors' personnel against all risks prior to, during & after the Exhibition should be done by exhibitors at their own cost. The APC/Medivision will in no way be responsible for any loss or damage.
- ▶ **Additional Items/ Services:**
 - Power supply options at site will be 220 volts single phase and 440 volts 3 phase. For your requirement of 440 volts 3 phase power, fill up and return form number 4 to enable the organisers to make necessary arrangement.
 - For your requirement of various additional items/ services
 - No rebate will be given if exhibitor decides not to avail of any of the shell scheme provisions. Only payments by NEFT / RTGS will be accepted along with the requisition form for any and/ or additional requisitions/ services ordered at site. Further, all items ordered after the specified dates will carry a surcharge of 30%.
- ▶ **Event Schedule:** Schedule for set up at the exhibition venue will be as mentioned in the Event Schedule Time Table.
- ▶ **Photography & Video Shooting:** Permission is given only to the Official Photographer & Video Crew to enter the exhibition hall. Exhibitors wishing to use their own professional photographers & video crew have to obtain prior registration from the registration counter.
- ▶ **Visitor Promotion:**
 - By APC: A targeted and extensive visitor promotion campaign has been launched by the APC to ensure that the right kind of visitors attend the exhibition.
 - By Exhibitors: In addition to visitor promotion by the APC, exhibitors are also encouraged to promote/advertise their participation in the exhibition. The combined result of promotional efforts by Exhibitors & by the APC will help to get more exposure for benefit of the Exhibitors. Exhibitors can use the event logo in their pre-exhibition advertising and visitor promotion. Soft Copy of the exhibition logo can be obtained free on request. It is recommended that exhibitors link up their promotional campaign with that of the APC to ensure maximum mileage for their participation.

Media & Press Coverage: Exhibitors who are, on their own, arranging media coverage of their participation are advised to inform the organisers. Media persons will be given priority for entry to cover the exhibition.
- ▶ **Removal of exhibit material:**
 - Exhibitors must ensure to follow the procedure laid down by the APC/Medivision for removal of exhibit material after vacating their stalls. Security staff will verify and record the number of incoming packages on exhibitors' entry/ exit pass. Exhibitors will be allowed exit upon clearance endorsement by the APC/Medivision on the same pass. They shall surrender the same to security at the time of exit of goods.
 - Clearance of goods may be delayed if the above procedure is not followed, for which the APC/Medivision will not be responsible.
- ▶ **Loading & Unloading of heavy machinery at JWCC will be carried out by R. E. Rogers, contact details are mentioned in FREIGHT FORWARDING & ON-SITE MATERIAL HANDLING page.**
- ▶ **6M × 6M stall → 8 badges | 3M × 3M stall → 4 badges | 2M × 2M stall → 3 badges**
 - If a company has multiple stalls, their total badge count would be the sum of the badges allocated for each stall size they have.
- ▶ **Registration badges will be available at the registration counter from 0800hrs on 28th Feb, 2025**

RULES & REGULATIONS FOR IAE2025

▶ **Registration & Participation: (Exhibitor & Visitor)**

- All applications for participation must submit registration form via the official registration portal online. Submission confirms participation and acceptance of rules & regulations

▶ **Booth/Exhibition Guidelines:**

- Subletting or sharing of booth space without written approval from the Organizers is strictly prohibited.
- Alterations to booth size or location require prior written consent from the APC/Medivision.
- Exhibitors must restrict displays to their allocated space without obstructing pathways or other booths.
- No banners, placards, or promotional materials are allowed outside designated areas.
- Exhibitors are responsible for any damage caused to the venue and will bear the cost of repairs.
- Use of Grinder machine is strictly prohibited

▶ **Conduct During the Event:**

- All booths must be staffed during event hours. Participants are expected to conduct themselves professionally.
- No disruptive activities, including loud audio or visual displays, are permitted.
- Any activity deemed inappropriate or unsafe may be halted at the discretion of Jio APC/Medivision.

▶ **Security & Safety:**

- Security will be provided; however, the APC/Medivision are not liable for theft, loss, or damage of personal or exhibition materials.
- Exhibitors are advised to insure their materials against all risks.

▶ **Cancellations & Force Majeure:**

- Cancellations or requests to reduce booth space will not be entertained once confirmed. No refunds will be issued.
- In case of force majeure events (natural disasters, strikes, etc.), the APC reserve the right to modify event dates or cancel the event. In case of cancellation, refunds will be processed after deducting reasonable costs intended by APC for the event.

▶ **Legal Jurisdiction:**

- Any disputes will be subject to the jurisdiction of Mumbai courts.

▶ **Modifications:**

- The APC/Medivision reserve the right to amend or introduce new rules for the smooth functioning of the event. Participants will be notified in writing, and such changes will be binding.

EVENT SCHEDULE

(SITE MANAGEMENT TIME TABLE)

Particulars	Date	Time
Moving-in Heavy Machinery Stall Possession	27th February 2025	1300hrs
Moving-in of Special Design/ Raw Space /Interior Decoration & Other Contractors	27th February 2025	1300hrs
Moving-in of Shell Scheme Exhibitors for Booth Setup and Booth Decoration	27th February 2025	1800hrs
Completion of all displays & exhibits (No works allowed after)	28th February 2025	0300hrs
Exhibition Inauguration	28th February 2025	0930hrs
Exhibition dates	28th February 2025	1000hrs to 1800hrs
Exhibition dates	1st March 2025	1000hrs to 1800hrs
Tear-down Period	1st March 2025	1800hrs onwards
Removal of light and/or hand-carry exhibits and personal property	1st March 2025	1800hrs onwards
Removal Heavy Machinery Stall	1st March 2025	2100hrs onwards
Dismantling of booth fittings and electrical installations Removal of heavy exhibits (requiring mechanical handling of equipment)	1st March 2025	2100hrs onwards

Please Note:

Individual booth fitting contractors must complete their work according to the listed schedule. Overtime work may not be permitted, and permission must be sought and granted by the Official Agency (Medivision Infomedia Pvt Ltd)

Contractors / exhibitors are required to clear their booth space of all exhibits or debris before 0600hrs on 28th Feb, 2025.

The organisers and contractors will be available at the site office at Jio World Convention Centre

We will try our level best to get possession of the space earlier, in that case Medivision will notify the Exhibitors closer to event days.

NOTE ON SECURITY

Although general security is provided, the responsibility of security of the stall display and exhibits rests solely on the exhibitors themselves.

The exhibition hall will be closed after exhibition hours at 1800hrs on all exhibition days except the last day & no one will be allowed to remain inside the hall there after

On exhibition days, it is mandatory to ensure that at least one representative of each exhibitor reaches the venue half an hour before opening time (i.e. at 0930hrs) to take charge of their respective Stalls.

All representatives of exhibitors must wear their badges at all times before, during & post-show at the exhibition area.

OFFICIAL CONTRACTORS

SITE CONTRACTOR:

MEDIVISION INFOMEDIA PVT LTD

Medivision Events Div. of Medivision Infomedia Pvt. Ltd. Office No B-13, Corporate Park, VN Purav Marg, Sion Trombay Road, Sion, Panvel Highway, Chembur, Mumbai, Maharashtra 400071

Contact – Mr. Sumeet Katkar - +91 95941 69330 - sumeet.katkar@medivisionevents.com

FRIEGHT FORWARDING & ON-SITE MATERIAL HANDLING CONTRACTOR

Mr. Binoy Balakrishnan - +91 76661 74195 – binoy@rogersworldwideindia.com

Mr. Chinmay Raorane - +91 93224 73687 – chinmay@rogersworldwideindia.com

Mr. Ali Malkani - +91 88980 06976 – ali@rogersworldwideindia.com

Mr. Swapnil Tawde - +919821033809 – swapnil@rogersworldwideindia.com

LED and LCD TV with Stand –

MEDIVISION INFOMEDIA PVT LTD

Medivision Events Div. of Medivision Infomedia Pvt. Ltd. Office No B-13, Corporate Park, VN Purav Marg, Sion Trombay Road, Sion, Panvel Highway, Chembur, Mumbai, Maharashtra 400071

Contact – Mr. Sumeet Katkar - +91 95941 69330 - sumeet.katkar@medivisionevents.com

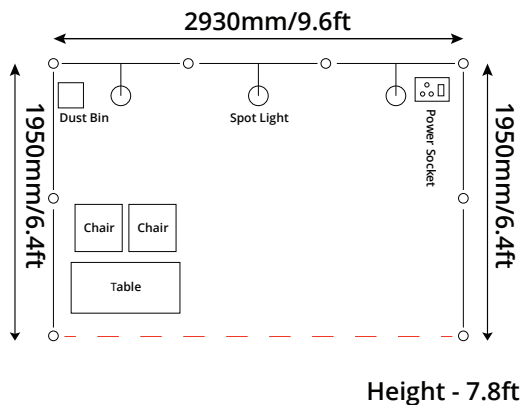
Extra Furniture

Medivision Events Div. of Medivision Infomedia Pvt. Ltd. Office No B-13, Corporate Park, VN Purav Marg, Sion Trombay Road, Sion, Panvel Highway, Chembur, Mumbai, Maharashtra 400071

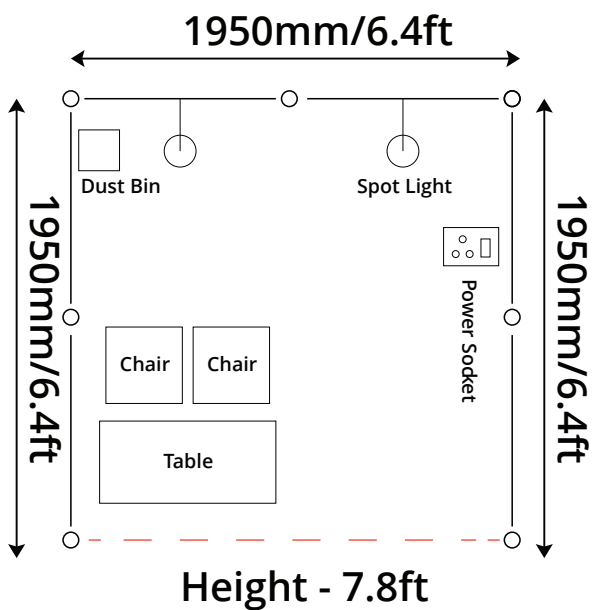
Contact – Mr. Sumeet Katkar - +91 95941 69330 - sumeet.katkar@medivisionevents.com

SHELL SCHEME PERSPECTIVE

3M X 3M



2M X 2M



FORM 1 – RAW SPACE / SHELL SCHEME

This form must be completed and returned by every exhibitor. If service is not required, please endorse 'NOT APPLICABLE' and return/email to the address below

Due Date: 20th February, 2025

Stall(s) No: _____

Date: _____

Sub: Raw Space / Shell Scheme at the Indian Aerosol Expo, IAE 2025

Dear Sir,

Stall type	Entitlements	Kindly tick mark 1 of the below options
Raw Space	<ul style="list-style-type: none">• 5 KVA Power for both days of the exhibition• Permissible height- Zone 1- 12 Feet Zone 2- 8 Feet Back wall 10 Feet Facia	
Shell Scheme	<ul style="list-style-type: none">• Paneled wall• Facia name• 1 Table• 2 Chairs• 1 Dustbin• 3 Spot Lights• 5/15 AMP Plug Point• Permissible height - 8 Feet	

Note:- kindly opt for the one on the 2 above, once the form is submitted changes will not be possible. In case of change on site the exhibitor will be charged additional fees.

Yours truly,

Name: _____

Sign: _____

Designation: _____

Mobile No: _____

For and on behalf of Exhibitor Company: _____

Company Stamp: _____

Kindly Submit this form on

MEDIVISION INFOMEDIA PVT LTD

Contact – Mr. Sumeet Katkar -+91 9594169330 | Email- sumeet.katkar@medivisionevents.com

FORM 2 – FASCIA NAME FOR SHELL SCHEME STALL

This form must be completed and returned by every exhibitor. If service is not required, please endorse 'NOT APPLICABLE' and return/email to the address below

Due Date: 20th February, 2025

Stall(s) No: _____ (Regular Stalls Only)

Date: _____

Sub: Fascia Name for Octanorm Stall at the Indian Aerosol Expo, IAE 2025

Dear Sir,

PLEASE TYPE / WRITE IN BLOCK LETTERS

_____ on the front fascia
of our stall number(s) _____.

I/ We are aware that the name should be below 30 characters and will be printed in all CAPITAL LETTERS and NO LOGO will be included on the fascia.

Yours truly,

Name: _____

Sign: _____

Designation: _____

Mobile No: _____

For and on behalf of Exhibitor Company: _____

Company Stamp: _____

Kindly Submit this form on _____

MEDIVISION INFOMEDIA PVT LTD

Contact – Mr. Sumeet Katkar -+91 9594169330 | Email- sumeet.katkar@medivisionevents.com

FORM 3 – ADDITIONAL FURNITURE

This form must be completed and returned by every exhibitor. If service is not required, please endorse 'NOT APPLICABLE' and return/email to the address below

Due Date: 20th February, 2025

Stall(s) No: _____

Date: _____

Sub: Additional Furniture

Dear Sir,

Please find below the rate card of additional requirements at the Indian Aerosol Expo, IAE 2025.

Yours truly,

Name: _____

Sign: _____

Designation: _____

Mobile No: _____

For and on behalf of Exhibitor Company: _____

Company Stamp: _____

Kindy Submit this form on _____

MEDIVISION INFOMEDIA PVT LTD

Contact – Mr. Sumeet Katkar -+91 9594169330 | Email- sumeet.katkar@medivisionevents.com

FORM 3 – ADDITIONAL FURNITURE



Q1



Q2



Q3



Q4



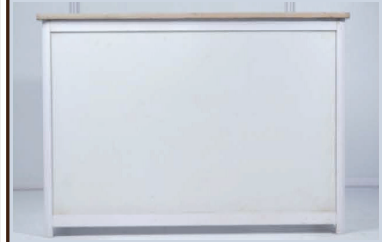
Q5



Q6



Q7



Q8



Q9



Q10



Q11



Q12



Q13



Q14



Q15



Q16



Q17



Q18



Q19



Q20

FORM 3 – ADDITIONAL FURNITURE



Q21



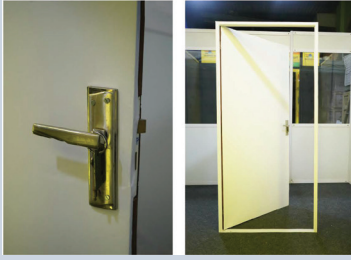
Q22



Q23



Q24



Q25



Q26



Q27



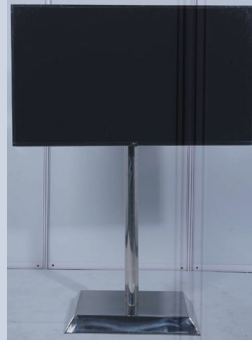
Q28



Q29



Q30



Q31

FORM 3 – ADDITIONAL FURNITURE

Price List of Extra Furniture's Rate Excluding GST

CODE	PARTICULARS	RATE (FOR 2 DAYS)	QUANTITY	AMOUNT
Q1	Folding Chairs	500		
Q2	Cushion Chairs	800		
Q3	white chair	600		
Q4	Bar Stool	1200		
Q5	Single Seater Sofa	1500		
Q6	Two Seater Sofa	2500		
Q7	Centre Table	1200		
Q8	Counter Table	900		
Q9	Lockable Table	2000		
Q10	Glass Counter	2000		
Q11	Single Rod Stand	800		
Q12	Double Rod Stand	1000		
Q13	Big Glass Round Table	800		
Q14	Glass Round Table	1200		
Q15	Podium 29"	1500		
Q16	Showcase (1/2mx 1/2m)	4000		
Q17	Showcase (1m x 1/2m)	5000		
Q18	Stacking rack	1000		
Q19	Glass Shelf (1m x 9")	500		
Q20	Magzine Stand	1000		
Q21	Spot Light (14w Led Bulb)	500		
Q22	Metal Light (150w) / 50w led metal	1500		
Q23	Plug Point (5 Amp)	450		
Q24	Plug Point (15 Amp)	600		
Q25	Lockable Door	2500		
Q26	Glass Partition (1m x 2.5 Height)	2500		
Q27	Chain Barricade (Each Pole)	1000		
Q28	Photo Clip	50		
Q29	Registration Desk (Per Mtr)	2500		
Q30	Fridge 165ltr	3000		
Q31	Plasma Tv (Per Day)	2500		
		NET TOTAL		
		GST 18%		
		GRAND TOTAL		

PAYMENT DETAILS

- ▶ Services will not be provided until payment has been received. Payment should be in favor of "MEDIVISION INFOMEDIA PVT LTD."
- ▶ If the order is placed after 20th February 2025 then the exhibitor will pay an additional Surcharge of 30%.
- ▶ Bank Details:-
 - **ACCOUNT NAME : MEDIVISION INFOMEDIA PVT LTD**
 - **BANK NAME : HDFC BANK LTD.**
 - **ACCOUNT NO.: 99930028022001**
 - **RTGS / NEFT / IFSC Code: HDFC0000163**
 - **BRANCH ADDRESS : Roopam Centre, Cineplanet, Sion Circle Sion East, Mumbai - 400022**
 - **ACCOUNT TYPE : CURRENT A/C**
 - **MICR No.: 400240030**

▶ Terms & Conditions

- Please mail us a copy of your payment slip for confirmation.
- If payment is drawn in a foreign currency, please include any potential bank commissions in the transfer amount. If the final amount received is less than amount invoiced due to exchange rate variances or charges levied by the transferring bank, you will be responsible for clearing the balance amount ahead of receiving requested services.
- Late Orders received after the deadline 20th February 2025, will be provided subject to availability, will be subject to a 30% surcharge and 50% surcharge for onsite orders. Priority will be given to advance orders.
- 30% cancellation fees will be imposed for cancellation of confirmed order. There will be no refund for cancellation during show days.
- All Prices are in INR (please remit in equivalent to foreign exchange).
- All materials to be available subject to availability and first come first served basis.
- Applicable Government Service Taxes (GST @ 18%) are extra.

FORM 4 – POWER DECLARATION

This form must be completed and returned by every exhibitor. If service is not required, please endorse 'NOT APPLICABLE' and return/email to the address below

Due Date: 20th February, 2025

Stall(s) No: _____ (Bare space only)

Date:

Sub: Power Declaration for the Indian Aerosol Expo, IAE2025.

Dear Sir,

I/We, the undersigned, hereby declare that I/We will be constructing a custom stall on the bare space(s) number _____.

We will be using continuous power _____KVA and peak power _____KVA. We need an additional power _____ KVA.

Please find attached our payment of INR _____ for additional power of _____KVA at the rate of INR 5,000+ Taxes per KVA for 2 days of the conference i.e. 28th Feb – 1st March, 2025.

Yours truly,

Name: _____

Sign: _____

Designation: _____

Mobile No: _____

For and on behalf of Exhibitor Company: _____

Company Stamp: _____

Kindly Submit this form on _____

MEDIVISION INFOMEDIA PVT LTD

Contact – Mr. Sumeet Katkar -+91 9594169330 | Email- sumeet.katkar@medivisionevents.com

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- ▶ Bank Details:-
 - ACCOUNT NAME : MEDIVISION INFOMEDIA PVT LTD
 - BANK NAME : HDFC BANK LTD.
 - ACCOUNT NO.: 99930028022001
 - RTGS / NEFT / IFSC Code: HDFC0000163
 - BRANCH ADDRESS : Roopam Centre, Cineplanet, Sion Circle Sion East, Mumbai - 400022
 - ACCOUNT TYPE : CURRENT A/C
 - MICR No.: 400240030

▶ Terms & Conditions

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- All materials to be available subject to availability and first come first served basis.
- Applicable Government Service Taxes (GST @ 18%) are extra.

FORM 5 – ADDITIONAL AV REQUIREMENT

This form must be completed and returned by every exhibitor. If service is not required, please endorse 'NOT APPLICABLE' and return/email to the address below

Due Date: 20th February, 2025

Stall(s) No: _____

Date: _____

Sub: Additional AV Requirement

Dear Sir,

Please find below the rate card of additional requirements at the Indian Aerosol Expo, IAE2025.

1. LED TV on stand 55inch – **INR 7500/2 days**
2. LED TV on stand 65inch – **INR 9500/2 days**
3. Laptop with HDMI Cable – **INR 2500/2 days**

Yours truly,

Name: _____

Sign: _____

Designation: _____

Mobile No: _____

For and on behalf of Exhibitor Company: _____

Company Stamp: _____

Kindly Submit this form on _____

MEDIVISION INFOMEDIA PVT LTD

Contact – Mr. Sumeet Katkar -+91 9594169330 | Email- sumeet.katkar@medivisionevents.com

PAYMENT DETAILS

- ▶ Services will not be provided until payment has been received. Payment should be in favor of "MEDIVISION INFOMEDIA PVT LTD."
- ▶ If the order is placed after 20th February 2025 then the exhibitor will pay an additional Surcharge of 30%.
- ▶ Bank Details:-
 - ACCOUNT NAME : MEDIVISION INFOMEDIA PVT LTD
 - BANK NAME : HDFC BANK LTD.
 - ACCOUNT NO.: 99930028022001
 - RTGS / NEFT / IFSC Code: HDFC0000163
 - BRANCH ADDRESS : Roopam Centre, Cineplanet, Sion Circle Sion East, Mumbai - 400022
 - ACCOUNT TYPE : CURRENT A/C
 - MICR No.: 400240030

▶ Terms & Conditions

- Please mail us a copy of your payment slip for confirmation.
- If payment is drawn in a foreign currency, please include any potential bank commissions in the transfer amount. If the final amount received is less than amount invoiced due to exchange rate variances or charges levied by the transferring bank, you will be responsible for clearing the balance amount ahead of receiving requested services.
- Late Orders received after the deadline 20th February 2025, will be provided subject to availability, will be subject to a 30% surcharge and 50% surcharge for onsite orders. Priority will be given to advance orders.
- 30% cancellation fees will be imposed for cancellation of confirmed order. There will be no refund for cancellation during show days.
- All Prices are in INR (please remit in equivalent to foreign exchange).
- All materials to be available subject to availability and first come first served basis.
- Applicable Government Service Taxes (GST @ 18%) are extra.

FORM 6 – EXHIBITOR UNDERTAKING

This form must be completed and returned by every exhibitor. If service is not required, please endorse 'NOT APPLICABLE' and return/email to the address below

Due Date: 20th February, 2025

Stall(s) No: _____

Date: _____

To,
Mr. Harrishh Arora
Chairman IAE 2025
Indian Aerosol Expo, IAE 2025

Sub: Exhibitor Undertaking for the Indian Aerosol Expo, IAE2025

Dear Sir,

I/We, the undersigned, hereby declare that I/We have read and understood the Rules and Regulations for Exhibitors at the Indian Aerosol Expo, IAE 2025 to be held at Jio World Convention Centre, BKC, Mumbai from the 28th of February to the 1st of March, 2025 as well as all the contents of the Exhibitors Manual

- I accept and have acknowledged the height restrictions as mentioned in the Exhibitor Manual
- 28th February 2025 (0300 hrs onwards) will be a "No Work Day" as stated by Indian Aerosol Expo, (IAE2025)
- I accept not to create a 'false ceiling' or any kind of structure which covers the top of the stall to maintain the cooling of the AC
- I agree not to create a mezzanine structure
- I accept that, the possession of the stall will be given only after the submission of all the compulsory forms
- The Possession timing will be followed strictly as mentioned
- The Construction timing will also be followed strictly as mentioned

I have read the complete Exhibitors' Manual and by participating in the Indian Aerosol Expo, IAE2025, I hereby undertake to abide by the rules & regulations stated in the Exhibitors Manual.

Yours truly,

Name: _____

Sign: _____

Designation: _____

Mobile No: _____

For and on behalf of Exhibitor Company: _____

Company Stamp: _____

Kindly Submit this form on

MEDIVISION INFOMEDIA PVT LTD

Contact – Mr. Sumeet Katkar -+91 9594169330 | Email- sumeet.katkar@medivisionevents.com